

Flinders Power Augusta Power Stations – Community Reference Group

Terms of Reference

1. Introduction

Flinders Power is working to meet its legislative and regulatory responsibilities for the site closure of the Augusta Power stations.

Flinders Power is removing plant and equipment and undertaking remediation works to a standard that is consistent with the final land use being commercial/industrial in accordance with the existing Port Augusta (City) Development Plan zoning. This includes aligning the works with existing conditions which currently apply over the specific areas of the land, including:

- Portions are denoted as Coastal Conservation Zone;
- Easements occur over portions of land; and
- Portions are denoted as Significant Environmental Benefit ('SEB') offset areas for revegetation.

Once Flinders Power have met its obligations, the land will be transferred to the ownership of Flinders Power from the State Government and Flinders Power will look to sell the site to for a suitable use in accordance with the zoning provisions.

A community reference group is to be established to ensure a conduit between community leaders and key individuals and Flinders Power is maintained and to enable dialogue regarding the short and longer-term management and future of the ash storage area. The group will help to guide and shape community engagement and communications activities throughout the delivery of the closure project to mid 2018 or until Flinders Power's responsibilities are discharged.

The group is being established to work with Flinders Power on the closure of the Augusta Power Stations and the management and remediation of the ash dam until mid 2018 or Flinders Power is discharged of its obligations.

Issues not related to the closure of the Augusta Power Stations or the management and remediation of the ash dam will not be matters for consideration by this Reference Group.

2. Purpose, role and objectives of the community reference group

The group's purpose, role and objectives:

- Represent the issues, concerns and values of the broader Port Augusta community as it relates to the closure and remediation of the Augusta Power Stations.
- Gain a deeper understanding of issues of importance to the community regarding the closure of the Augusta Power Stations.
- To facilitate an open, accurate, reciprocal communication channel to ask questions, raise issues and opportunities and seek clarification or further information.
- To provide community comment on the closure project.

- Seek and provide community feedback on plans and methods to communicate and engage with the community – including the type of information the community would like to receive.
- Act as a conduit to assist with the provision of information to the community from Flinders Power about the project.
- Ensure open, transparent and accurate information is readily available to the broader community.
- Ensure community questions and concerns are addressed in a timely and accurate manner.
- Provide suggestions, advice and/or recommendations to Flinders Power for consideration with regard to communications, engagement and information provision.
- To discuss options for the future management of Bird Lake, noting that Flinders Power will be a stakeholder in the discussion and that the Port Augusta City Council has primary ownership of this site and is engaging with other stakeholders separately.
- To discuss environmental remediation of the ‘industry’ zoned land and what this might mean for transfer of the land from Government to Flinders Power and eventual sale to a third party.
- To discuss future land use options for the land zoned ‘industry’ noting that Flinders Power may at times be restricted by commercial in confidence negotiations with relevant third parties but will within these constraints make every effort to engage with the group about any future options as they emerge.
- To discuss opportunities to access recycled water from the SA Water Wastewater treatment facility for use in the remediation of the Ash Storage Area or Bird Lake subject to commercial discussions with SA Water.
- Strengthen relationships with key stakeholders.
- To discuss any further matters that might arise in direct connection to the rehabilitation of the Ash Storage Area, the demolition of the former power stations, the remediation and possible future development of the ‘industry’ zoned land and communication of these matters to the Port Augusta community.
- To understand the obligations Flinders Power is required to meet under the Lease Agreements with SA Government, the EPA License, the Voluntary Site Contamination Assessment/Remediation Process and Native Vegetation Council Consent.

2.1 The role of Flinders Power

Flinders Power will:

- Actively seek input, feedback and ideas from the community reference group
- Respond to key issues and concerns that the community has raised taking these into account when addressing the site closure
- Provide plans and strategies associated with short and longer term ash storage area dust management
- Provide information about the broader closure strategies and milestones
- Provide information that is accurate, timely, uses plain English and avoids technical jargon
- Identify where appropriate subject matter experts to provide additional information on topics of interest/concern to Reference Group members
- Arrange site visits and other engagement and communications activities as determined by the group.

Flinders Power will also be responsible for supporting the administration of the community reference group by:

- Providing a facilitator to coordinate and manage meetings of the Reference Group
- Providing executive officer support to ensure agendas are set and minutes are prepared
- Making the agendas and meeting notes publically available through its website
- Ensuring issues are recorded and steps taken to mitigate risks of importance to the community

3. Membership

The reference group will represent a broad cross section of the community with representatives including:

- Council
- Local MP
- Relevant regional Government agency representatives
- The local community including residents and business owners

Members will be invited to participate until mid 2018 (or until Flinders Power has discharged its closure responsibilities) and membership will be reviewed throughout the project to ensure all appropriate stakeholder groups continue to be represented. The group will be invited at the first meeting to identify any key stakeholders that should be invited that have not been included to date.

In addition to the community reference group members, a number of invited observers and or independent experts will be invited to speak or observe the meetings. This will be determined with the community reference group and will demonstrate process transparency and promote collaboration. This may include representatives from the EPA, DSD and SA Health as well as specific subject matter experts.

Please note: this list may be subject to change:

Representative group/sector	Suggested name
Community member	Michelle Coles
Community member	Brett Prentis
Community member	John Miller
Community member	Brian Reichelt
Regional health representative	Ros McCrae
Housing SA (DCSI)	Chris Kennett
Department Education and Child Development	Robin Harkin

Port Augusta City Council representative	John Banks
Member for Stuart	Dan van Holst Pellekaan or representative Tracey Freeman
Port Augusta Coastal Homes Association	Robin Sharp
Centacare	Emily Alchin
Environment Protection Authority	Sophie Martin

3.1. Contact details and privacy

The contact details of all members of the community reference group will be held privately as a default position. There are some situations in which Flinders Power may seek to share this information, but will not do this without permission of the individual or the organisation they represent. These situations may include:

- Including your name on the reference group meeting notes which will be made publicly available
- Including your name and contact details (phone number and email) on a register that is distributed to other members of the reference group, and
- Providing your name and contact details to the media to be contacted for comment.

Community reference group members will be asked to identify which situations they are prepared to share their information. If a member of the community chooses not to have their name published with the minutes, they will be listed “local resident” or “local representative.”

4. Meeting times and length of meetings

All meetings will be hosted by Flinders Power. Meetings will be held as needed and agreed to by the group prior to the conclusion of each meeting. The regularity of meetings will be determined by the community reference group and in line with the milestones identified in the closure plan.

Meetings will commence with light refreshments to start at 5:00pm (where possible) and be concluded no later than 7:00pm.

5. Conflict resolution

The community reference group is not a decision making group, however if a vote is required in order to seek the opinion of the group on a particular issue then the majority vote will be taken as the group’s position.

While a collaborative approach to decision making will always be preferred, overall responsibility for all decisions for the site closure and dust mitigation strategy will rest with Flinders Power.

It is acknowledged that parties will at times differ in their views and may agree to disagree. While every attempt will be made to reach a common ground agreement, this may not

always be possible. In such cases, individual member views will be documented subject to the approval of the relevant member(s).

Where resolution cannot be reached despite the efforts of all parties, members may decide on their own independent course of action.

6. Communication protocols and values

Members will respect each other and act professionally at all times. As a member of the community reference group the following protocols apply:

- Attend meetings and provide apologies in advance where attendance is not possible.
- Participate in group discussions and provide feedback to ensure the group continues to receive relevant information.
- Respect the ideas, questions and comments of all members and provide an atmosphere where all members feel comfortable to participate.
- Conduct ongoing relationships with fellow group members and the project team with courtesy and sensitivity.
- Communicate in a manner that is non-confrontational and collaborative in approach.
- Contribute in a positive way to finding solutions to issues or concerns.
- Remain focused on the ash dam, rehabilitation and dust mitigation and power station closure issues. While it is understood that other questions or issues may be raised, if they are not within Flinders Power's current remit they will not be able to be actioned or dealt with via meetings of the Reference Group. In this regard any such issues will be parked for follow up with the individuals and organizations concerned subsequent to the meeting.

6.1. Media liaison

There may be times when members of the media seek to interact with members of the community reference group individually, or the group as a whole. The following guidelines are intended to provide a framework for how to manage these enquiries:

- If the media asks to attend a meeting of the reference group, the group will be asked for permission. Any such request should be forwarded to Flinders Power in order for the request to be put to the group for approval.
- Unanimous approval from the group is required for the media to be granted access to any meeting of the community reference group.
- Reference group members are free and welcome to interact with the media as individuals – your membership of the group should NOT be mentioned in your comments to the media as an individual to ensure your comments are portrayed as your personal views.
- An individual member of the community reference group is not authorised to speak on behalf of the Augusta Power Stations community reference group. The group will nominate a spokesperson to represent the views of the group if requested by the media.
- Flinders Power will not provide contact details for any individual members of the reference group to the media without first seeking their approval.

7. Meeting notes/ Documents

- A record of meetings of the community reference group will be made available to the public via the Flinders Power website once they have been passed and accepted by all members as an accurate record of the meeting.
- Prior to being passed by the members, meeting notes will be treated as draft.
- Meeting notes will be posted to group members who do not have access to the internet.
- Any advice or recommendations made by the group will be clearly recorded in the notes.
- Individual names within the group will not be recorded against the comments, outcomes and decisions, unless they specifically request to be named in the meeting notes.